



EIN: 33-2642277

706 Marshall Road, Brookhaven, PA 19015

[Temfoundation24@gmail.com](mailto:Temfoundation24@gmail.com)

Dear Business Owner,

On behalf of the Tommy Ellis Memorial Foundation, located in Brookhaven, Pennsylvania, we are reaching out to local businesses to seek your support through a generous donation to our cause. The foundation plays a vital role in funding initiatives such as scholarships, community projects, and assisting families in need. All proceeds directly benefit the community that Tommy Ellis served so passionately.

To continue our mission and reach our goals, we rely heavily on the support of businesses like yours. Any contribution, big or small, will make a meaningful impact on our efforts. We invite you to read the attached letter for more information about our foundation, our namesake Tommy Ellis, and the important work we do in the community.

Should you have any questions, or if you wish to donate, please complete the attached form and mail or email back to us. You can also reach out to us via the email listed below. Your generosity will help make a difference in the lives of those who need it most.

Thank you for considering our request. We deeply appreciate your support!

Sincerely,

A handwritten signature in black ink that reads "Stephanie A. Ellis". The signature is written in a fluid, cursive style.

Stephanie Ellis

Co-Founder, President

Tommy Ellis Memorial Foundation

[temfoundation24@gmail.com](mailto:temfoundation24@gmail.com)

# Donation Form

Our business, \_\_\_\_\_,  
would like to donate to your foundation via the means of:

- Check in the amount of \$ \_\_\_\_\_, made payable to Tommy Ellis Memorial Foundation.
  - Check enclosed, Check Number: \_\_\_\_\_
  
- Venmo sent to @TEFOUDATION in the amount of \$ \_\_\_\_\_
  
- Company sponsored gift basket to be used at any upcoming events
  - Monetary Value of donation \$ \_\_\_\_\_
  - Please contact us via [temfoundation24@gmail.com](mailto:temfoundation24@gmail.com) to coordinate pick-up/drop-off of item
  
- Company gift card in the amount of \$ \_\_\_\_\_
  - If electronic gift card please email to [temfoundation24@gmail.com](mailto:temfoundation24@gmail.com), we will send confirmation of receipt of gift card
  - If physical gift card, please contact us to coordinate pick-up/drop-off